

Online sign-up

New system used to register for climbs

by Larry Hiller and Stephen Smith

The GMS is pleased to introduce the new Online Calendar. The calendar will list all scheduled climbs for 2010 and will provide the opportunity to **sign up online for many climbs** on the Summer and GMS Week Schedules beginning May 2, 2010. Please note that **some climbs on the calendar will require either phone or email sign-up**. Use this guide to make sure you are registered on the website and ready to apply for those GMS climbs that are specified as online sign-up. During the weeks between receiving this Journal and Sign-Up Day on May 2, we strongly advise you to become familiar with the new system!

■ 1. **REQUIRED:** Current membership in GMS! Have you renewed your dues for 2010? If not, please submit your renewal form and payment now. If you haven't renewed your membership, you won't be able to log into the new online calendar.

■ 2. **WHERE:** On the Internet, visit the GMS website at www.glaciersmountaineers.com. Under **Member Corner**, click on **Calendar/Login**. The online calendar will appear which displays the current month's events and a log-in box.

■ 3. **HOW:** In the box, enter your first initial and last name as BOTH your **username** and **password**. For example, Joe Montana would use **jmontana**. Having done so, click **Enter**. First-time users must immediately change your password by entering a new password of your choice in the new password box and reconfirming it. Remember/record your username and your new password separately for future log-ins.

■ 4. **VERIFY YOUR INFORMATION:** In the left-hand column under **My Account**, click on **View/Edit Your Info**. Is all the information correct? If not, please edit as required, paying particular attention to the correctness of your email address. This contact information will also be used for club mailings such as the annual Journal. Also, click **Change Preferences** to customize your GMS-related information delivery options such as joining the GMS email list.

■ 5. **TOUR THE CALENDAR:** Prior to sign-up day on May 2, 2010, check out the climbs listed on the calendar. To change the month, use the drop-down menu at the top or click in the corner. Click on a scheduled event to read a climb description. This will be the same page you access on sign-up day. Review all the climb descriptions that draw your interest. You may contact the coordinator before sign-up day to help determine if a climb is suitable for your ability.

■ 6. **SIGN-UP METHOD:** Coordinators had the option this year to choose the sign-up method they prefer. All climbs will be listed on the calendar, but climbs using phone or email sign-up must be applied for only that way. Those climbs specifying online sign-up require using the website calendar.

Before sign-up day, carefully check the Coordinator Contact List (Journal insert) or the website calendar for the required sign-up method: phone, email or online. Make a list of the climbs you wish to apply for and the relevant sign-up method.

■ 7. **WHEN:** On **Sunday, May 2, 2010, starting at noon MDT (Mountain Daylight Time)**, sign-up begins. Log-in to the calendar a few minutes before noon. At noon, click on your most preferred climb on the calendar for which you would like to register and follow the instructions. Sign up for the event by re-entering your password at the bottom of the climb description page. Click **Continue**. On the next page, enter your experience level. The other fields are not required. Click **Continue**. Return to the calendar page to register for other climbs. **Note:** All registrants are initially placed on a screening/wait list pending screening by the coordinator.

■ 8. **PROXY OPTION:** You may designate a GMS member to sign up for online events on your behalf. Click on **Set Up Agents** under **My Account**. If you are unable to find a proxy, contact webmaster Rhonda White at brucewhite@centurytel.net (406-756-2230) or Membership Chairman Stephen Smith at sbsmith@cyberport.net (406-387-4453). If you choose the proxy option, set it up well before May 2.

■ 9. **SCREENING:** Coordinators will receive your name for consideration for participation and will select you based on your experience level and group compatibility as described in the GMS Coordinator Manual. You should expect to hear back from the coordinator within a week of Sign-Up Day, regarding confirmation of your participation. If you are not confirmed on the climb, you will be kept on the waiting list. If space opens because of a cancellation, you will be notified by email.

■ 10. **CHECKING YOUR CLIMBS:** Log-in to the website calendar. Under **Events** (left-hand column), click on **My Wait List Spots** to check your placement on the screening/wait list. If you are unable to participate, click **Delete**. To check your placement on the climb, click **My Upcoming Events**. To review the climb description details, click on the event. If you are unable to participate, click **Delete**. If you must cancel, it is essential you delete your name so another member on the waiting list may be added to the climb.

■ 11. **ADDITIONAL EVENTS:** The Online Calendar will allow GMS to add select events to the schedule throughout the year. Notification will be given via email. Only individuals who have previous experience coordinating climbs will be allowed to add events. An added event must have the approval of one of the Schedule Planners: Larry Hiller, Bill Blunk or Jack Beard.

■ 12. **WARNING:** Take the time to learn the system. Don't be late to the party!